

EMPLOYEE SBP PROGRESS RECORD

INCIDENT MANAGEMENT

Entry Level 1
2 Year Level

Employee Name: _____

Date Became Entry Level: _____

Date Obtained Skill Block	Skill Blocks	Individual Task	Manual/Guide Number	Date Obtained Equipment Certification	3 Yr	6 Yr	9 Yr	12 Yr
	1T1 Small Hand Tools	Hand & Power Tool	Video 226					
		Basic Traffic Control	Video 301					
		Radio Course	EQP-529					
		Chain Saw Course or Auger Course	EQP-507 EQP-525					

	1T2 A Equipment	Air Compressor	EQP-400					
--	-----------------	----------------	---------	--	--	--	--	--

	1T8 IMAP Operations	3 Months Prog Exp						
		Date Started:						
		Date Completed:						
		Comp IMAP Course	TSU-540					
		Dealing w/Public	ADM-675					

	1T9 IMAP Vehicle Maneuvering	NCSHP D&P Dr Trg						
		Min 60 days of OJT						
		Date Started:						
		Date Completed:						
		IMA Emergency Traffic Control	TSU-545					

	1T10 Basic Incident Res	Prerequisite: 1T9						
		Min 3 Mos Perform						
		Date Started:						
		Date Completed:						
		Complete Basic Inc Response & Assess	TSU-525					

Date Completed	Supplemental Training	Course Number
	Safety Manual	
	Back Safety	Video 203
	Fire Extinguisher	SAF-160
	First Aid & CPR SAF-120	SAF-160
	Hearing Conserv	SAF-490

	Poison Plant	SAF-193
--	--------------	---------

	ADA/BBP	ADM-500
	Emp Orientation	Video 401
	Dead Animals	

	Emp Assistance Program	EAP-100
	Right To Know	SAF-130

EMPLOYEE SBP PROGRESS RECORD

INCIDENT MANAGEMENT

INTERMEDIATE Level 2
2 Year Level

Employee Name: _____

Date Became Intermediate Level: _____

Date Obtained Skill Block	Skill Blocks	Individual Task	Manual/Guide Number	Date Obtained Equipment Certification	3 Yr	6 Yr	9 Yr	12 Yr
	2T1 B Equipment	Complete 1 Category B Piece of Equipment						

Date Completed	Supplemental Training	Course Number
	Diversity at Work	MGT-420
	First Aid & CPR	SAF-120

	2T11 HazMat Spill Response	Roadway Spill Resp	SAF-318					
		Complete 6 hours of Spill response						

	2T12 Deploy and Activate CMS	Complete CMS Course	EQP-530					
		Deploy 5 CMS						
		1 st Deployment						
		2 nd Deployment						
		3 rd Deployment						
		4 th Deployment						
		5 th Deployment						

	2T13 Lead Worker IR W/Supervision	Prerequisite: 3T15	SAF-500					
		Intermediate Incident Response Course	TSU-515					
		2 Yrs IR Experience						
		Date Started:						
		Date Completed:						
		6 Mos Lead Worker						
		Date Started:						
		Date Completed:						

CATEGORY B EQUIPMENT	GUIDE NUMBER
IMAP Truck	EQP-539
Pre-Line Paint Machine	EQP-531
Sign Truck w/Attachments	EQP-533
Truck w/Aerial Device	EQP-534

EMPLOYEE SBP PROGRESS RECORD

INCIDENT MANAGEMENT

JOURNEY Level 3
3 Year Level

Employee Name: _____

Date Became Journey Level: _____

Date Obtained Skill Block	Skill Blocks	Individual Task	Manual/Guide Number	Date Obtained Equipment Certification	3 Yr	6 Yr	9 Yr	12 Yr
	3T11 CMS Programming	Prerequisite: 2T12						
		Intro to Windows	COM-145					
		Principles of Programming CMS	EQP-536					
	3T12 Incident Scene Investigation and Clearance w/Supervision	Prerequisite: 2T13						
		Trans to Leadership	SBP-300					
		Diversity at Work	MGT-420					
		Advanced Inc Resp	TSU-535					

Date Completed	Supplemental Training	Course Number
	Violence in Workplace	ADM-650
	First Aid & CPR	SAF-120

	Sexual Harassment	MGT-400
--	-------------------	---------

EMPLOYEE SBP PROGRESS RECORD

INCIDENT MANAGEMENT

ADVANCED Level 4
1 Year Level

Employee Name: _____

Date Became Advanced Level: _____

Date Obtained Skill Block	Skill Blocks	Individual Task	Manual/Guide Number	Date Obtained Equipment Certification	3 Yr	6 Yr	9 Yr	12 Yr
	4T7 Trainer	On The Job Training	SBP-400					
		6 Mos Trng Duties						
		Date Started:						
		Date Completed:						

Date Completed	Supplemental Training	Course Number
	First Aid & CPR	SAF-120
	Concepts of Leadership	MGT-112
	Interaction Management	MGT-150