

POWELL BILL MAP INFORMATION AND INSTRUCTIONS

PLEASE READ CAREFULLY AND PROVIDE WHOEVER PREPARES YOUR MAP A COPY OF THESE INSTRUCTIONS.

Certified Powell Bill Map should contain the following:

- a legend;
- legible street names;
- a directional arrow;
- map should be all on 1 page if possible;
- shade in or outline of your municipality's corporate limits in a distinct color (If your corporate limits run along any street, please make sure that our office can determine if this street is inside or outside those limits.);
- an outline of any incorporated satellite areas outside your corporate limits in a distinct color and a point-to-point location on your map;
- an outline of any unincorporated areas inside the corporate limits in a distinct color;
- no plats;
- State system streets and private streets in two distinct colors. If you color only the State System streets and any private streets, we will know that the remaining streets are municipally-maintained streets (Powell Bill streets). Use contrasting colors on map no black or navy.

This office will check your map carefully. We will notify you if revisions are necessary; any revisions will have to be made before your municipality can qualify for, or receive, its allocation on October 1, 2011.

Streets You Can Claim for Powell Bill:

G.S. 136-41.1 (Powell Bill law) limits mileage claimed for Powell Bill funding to streets which are maintained by a municipality and open to use by the general public, and having an average width of not less than 16 feet; are within the corporate limits (be careful with those streets where the corporate limits run down the centerline of said streets); and are not on the State System.

NOTE: Changes of maintenance responsibilities from State to Municipal or vice versa are subject to formal approval by the North Carolina Board of Transportation by June 30, 2011, before street(s) may be claimed for the 2011 Powell Bill allocation.

Measurements, Additions and Deletions of Municipal Streets:

The accuracy of measurements should be within 1% error, i.e., 0.01 of a mile per mile. Bridge length may be considered the same as street lengths and need not be separated. Attached is the Department of Transportation's diagram policy on measuring streets. Final total mileage figures should be to hundredths of a mile, such as 41.62 miles, 0.16 mile, etc.

Certification by Mayor: ONLY IF NO CHANGES

The Mayor of the municipality may certify the Powell Bill Map and Certified Statement --- **ONLY IF NO CHANGES** have occurred in street length, street system status or corporate limits since the last filing of a street map previously certified by a Registered Professional Engineer or Land Surveyor. The map should be a **copy** of the certified map that was signed and sealed by Engineer or Surveyors. In such case, attach the **PINK statement on your map signed, dated, and sealed** by the Mayor.

If there **HAVE BEEN CHANGES** to your system streets, such as abandoned streets, added streets, system transfers, or corporate limit changes during the year, then the Powell Bill Map must be certified by a **Registered Professional Engineer** or **Land Surveyor**. The **map** and **certified statement** must be signed, dated, and sealed by Registered Professional Engineer or Land Surveyor if you have any changes.

Certification: CHANGES TO MAP

Your Powell Bill Map and Certified Statement of mileage should be properly certified by a Registered Professional Engineer or Land Surveyor, **if you have had any changes**. The map and certified statement should be **signed, sealed, and dated July 1, 2011, or after**. If your municipality does not have a municipal seal please state "No Seal". Maps with any other date will be returned. Please submit your July 1, 2011, Certified Powell Bill Map along with the Certified Statement bearing the **same signature, seal, and date**, and a **list of those streets**, or **portions** thereof, that have either been **added to** or **deleted from** your municipal street system since last year's filing. Please use the sheet included in your package to list these streets and return same with your Certified Statement of Mileage and Powell Bill Map. Include a **complete street listing** of streets and there lengths with total of certified miles. Certified Statement and street listing totals should be the same.

STREET LISTING: NAME AND LENGTH

- Streets listed in alphabetical order;
- Length of street (example: Claymore Rd. 0.45);
- Ending total should be same as total on certified statement.

NOTE TO: ENGINEER OR LAND SURVEYOR PREPARING CERTIFIED POWELL BILL MAP & STATEMENT

PLEASE MAKE SURE THAT THE CERTIFIED STATEMENT (EITHER A WHITE, YELLOW, OR GREEN FORM) YOU USE IS THE 2011 FORM ENCLOSED WITH THE POWELL BILL PACKAGE. WE CUSTOMIZE EACH MUNICIPALITY'S PACKAGE TO MEET ITS PARTICULAR POWELL BILL CRITERIA.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL, POWELL BILL PROGRAM, IN RALEIGH AT (919) 715-2347 or FAX (919) 715-5520.

ENCLOSE THIS LIST WITH CERTIFIED STATEMENT AND POWELL BILL MAP

STREETS ADDED / DELETED BETWEEN JULY 1, 2010 AND JUNE 30, 2011

Municipality of _____ Date: _____

Please list only those streets, or portions thereof, that have either been **added to**, or **deleted from**, your municipality's street system between **July 1, 2010**, and **June 30, 2011**.

	<u>STREET NAME</u> (or SR # if Transfer from State System)	<u>MILEAGE</u> (convert feet to hundredths of a mile)
NEW STREETS, OR PORTIONS THEREOF, <u>ADDED TO</u> MUNICIPAL SYSTEM	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	TOTAL	_____
STREETS, OR PORTIONS THEREOF, <u>DELETED FROM</u> MUNICIPAL SYSTEM	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
		TOTAL

******ONLY USE IF NO CHANGES******

*****Please cut and attach this statement to your map ONLY if no changes*****

"There have been no changes in our streets as to length or system status,
nor to the corporate limits, since July 1, 2010."

Mayor

(MUNICIPAL SEAL)

Date: _____

NO CHANGES SINCE CERTIFIED BY ENGINEER OR SURVEYOR