



Committee Members attending:

<i>Name</i>	<i>Representing</i>	<i>Sub-Committee</i>
Stuart Bourne, PE - Chair	NCDOT Work Zone Traffic Control Unit	Policy
Max Tate, PE	Federal Highway Administration (FHWA)	Policy
Wendi Johnson, PE	NCDOT Division Construction	Significant Projects
Joey Hopkins, PE	NCDOT Division Maintenance	Significant Projects
Nicole Hackler	NCDOT Feasibility Studies Unit	Significant Projects
Kelly Damron, PE	NCDOT ITS Operations Unit	Significant Projects
DeWayne Sykes, PE	NCDOT Roadway Branch	Policy
Terry Hopkins, PE	NCDOT Traffic Safety Unit	Policy
Joseph Ishak, PE	NCDOT Work Zone Traffic Control Unit	Policy (Lead)
Lawrence Gettier, PE	NCDOT Work Zone Traffic Control Unit	Policy
Meredith McDiarmid, PE	NCDOT Work Zone Traffic Control Unit	Significant Projects (Lead)
Michelle Long, PE	NCDOT Construction Unit (Public Information)	Policy
Tammy Stewart	NCDOT Construction Unit (Public Information)	Significant Projects
Steve Kite, PE	NCDOT Work Zone Traffic Control Unit	Significant Projects
Rodger Rochelle, PE	NCDOT Alternate Delivery Unit	

Committee Members not present:

Joe Geigle	Federal Highway Administration (FHWA)	Significant Projects
Jimmy Travis, PE	NCDOT Alternate Delivery Unit	Policy
Greg Fuller, PE	NCDOT ITS & Signals Unit	Significant Projects
Burt Tasaico	NCDOT Program Analysis Unit	Significant Projects
Charles Cox, PE	NCDOT Project Development & Environmental Analysis	Policy
Scott Capps, PE	NCDOT State Road Maintenance Unit	Significant Projects
David Wasserman, PE	NCDOT Systems Planning Group	Significant Projects
Deborah Hutchings, PE	NCDOT Systems Planning Group	Significant Projects
Kevin Lacy, PE	NCDOT Traffic Engineering Branch	Policy
Mike Bruff, PE	NCDOT Transportation Planning Branch	Policy
Gus Jordi, PE	Charlotte Department of Transportation (CDOT)	Policy
Brad Hibbs, PE	Federal Highway Administration (FHWA)	Significant Projects
Derrick Lewis, PE	NCDOT Feasibility Studies Unit	Policy

Others attending:

Jessica Kuse, PE	NCDOT Work Zone Traffic Control Unit	Policy
Jay Woolard, PE	NCDOT Work Zone Traffic Control Unit	

The full committee met on October 5, 2006. The purpose of the meeting was to provide the Committee an update on activities happening outside of the Committee and the progress of the Subcommittees. After a short meeting, we split into subcommittees.

- The Work Zone Traffic Control Unit conducted its semi-annual windshield review covering the western part of the state from September 26-28th.
 - As part of this trip, A Final Rule Policy presentation was given to the staffs from Divisions 13 & 14. Highlights from these presentations include:
 - Divisions got more out of presentations because they were tailored to their Division.
 - Divisions realized that they are already doing a lot of what will be required but are not documenting it.
 - There were several good questions and suggestions.
 - What will this documentation look like?
 - Suggested that a worksheet with a checklist that can be put in the project file be developed.
- Work Zone Traffic Control Unit staff met with traffic safety industry on a national level
 - Made a presentation on where NC is on implementing the final rule
 - 3 states were present & all asked for a copy of our draft policy. Washington State sent us a copy of their draft policy.

- Stuart Bourne and Steve Kite are going the week of October 16th to a meeting of the Southeast States to get an update on the progress other states are making with implementing the final rule.
- Are there any volunteers to go out into the field and meet with the remaining Divisions to discuss the final rule? WZTCU is in the process of scheduling these meetings. The plan is to meet with the staff of each division by the end of November.

Policy Subcommittee Report

- Group is currently identifying owners of Goals/Expectations/strategies and then will go back to work on the expectations and strategies.
- A rough draft of the Objectives, with owners, will be completed and brought to the next full committee meeting.
- Meetings have been changed for this subcommittee to meet every 2 weeks to complete their work.

Significant Projects Subcommittee Report

- Group is continuing to work on completing a final draft of the definition.

The next full committee meeting will be at 1:00pm on November 16, 2006 in the Traffic Control Conference Room. Check your calendars for your next subcommittee meeting.