

NCDOT DIVISION ONE – GENERAL SAFETY POLICIES

VEHICLE LICENSE PLATES/STICKERS

- ❑ NCDOT and DOA vehicles shall display only approved logo plates and/or bumper stickers.
- ❑ Approved stickers shall either come on the vehicle from the Equipment Unit, Motor Fleet Management or be disseminated for use by NCDOT.
- ❑ Examples of approved logo plates are: Radio Call Signs; NCDOT/Unit/Department/Division designation; originally on the vehicle from the Equipment Unit or Motor Fleet; disseminated for use by NCDOT.

VEHICLE HEADLIGHTS / RUNNING LIGHTS

- ❑ When operating DOT/DOA vehicles on highways or projects, headlights or running lights shall be used.

MOBILE COMMUNICATION DEVICES

- ❑ Use of mobile communication devices should not jeopardize the safety of any personnel or the operation of any equipment. Texting while operating any vehicle, equipment or while flagging is prohibited.
- ❑ NCDOT issued mobile communication devices shall be used for official use only.
- ❑ Use of personal mobile communication devices must be kept to an absolute minimum during official working hours.
- ❑ The ability for employees to have a personal mobile communication device on their person on the job is a privilege and not a right. Abuse of this privilege may lead to the privilege being taken away without warning.

FAILURE TO COMPLY WITH PPE SAFETY POLICIES WILL RESULT IN DISCIPLINARY ACTION.

The minimum disciplinary action for infractions of the above listed policies and procedures is a documented coaching session. More severe discipline may be considered depending upon circumstances. Supervisors should consult with the appropriate Assistant Division Engineer prior to any action being taken.



DIVISION ENGINEER

12/6/11

DATE