



STATE OF NORTH CAROLINA
Small Professional Services Firm Program
SPSF Eligibility Complaint Form

Send completed form to: Contractual Services Unit
ATTN: SPSF
1509 Mail Service Center
Raleigh, NC 27699-1509

I have reason to believe that (enter name of firm)
does not meet the eligibility standards for a Small Professional Services Firm. I believe this firm is
ineligible for following reasons:

Four horizontal lines for providing reasons for ineligibility.

I understand that I must have this form notarized before submitting it to your office and that my
confidentiality will be maintained, unless otherwise required to be disclosed by law, until the end of the
forthcoming investigation of this complaint.

(Signature)

(Date)

NOTE - AFFIDAVIT MUST BE NOTARIZED

Notary section containing fields for STATE OF, COUNTY OF, Notary Public certification, date, and signature lines for Owner/Officer and Notary Signature, along with a seal and commission expiration date.